



# A 50 MINUTE DIGITAL TRANSFORMATION

NORM YOUNG

A man with glasses and a patterned shirt is smiling. The background is a blurred office setting. A colorful abstract graphic with orange, yellow, and green wavy lines is at the top of the slide.

# LET ME INTRODUCE MYSELF...


- Norm Young from St. Catharines, Ontario, Canada
- Microsoft MVP
- Data Architect at Brock University
- Favorite topics: Anything with a SharePoint List and Power Automate!!!

An abstract graphic on the left side of the slide, featuring a vibrant red background with flowing, organic shapes in shades of green and yellow, creating a sense of movement and depth.

# OUR SCENARIO

- University exchange agreements managed by a single user from their PC
- Agreements have accidentally expired in the past
- 100% manual process with 0% insights
- Exchange agreements have been taken over by a team
- The Exchange agreements team is new to SharePoint and Microsoft 365
- Team needs: reminder emails, different owners, view status updates
- Team wants: insights by country, expired, quick info and ad-hoc reporting





# SHAREPOINT & POWER AUTOMATE

ARE BETTER TOGETHER

USE SHAREPOINT & POWER  
AUTOMATE AS A  
“LIGHWEIGHT” SOLUTION  
PLATFORM WHEN BUSINESS  
PROCESS ARE LEFT BEHIND  
FROM ERP / LARGE  
APPLICATION  
IMPLEMENTATIONS

WHEN THERE IS  
NO APP FOR  
THAT

# USE ALL THE TOOLS IN YOUR TOOLBOX TO EMPOWER YOUR USERS

- Don't put the tool in front of the problem
- Use O365 Groups and Power Automate to be the glue that binds the various O365 apps together into a single solution
- Use simplicity of design to guide you when creating solutions
- Demo #1



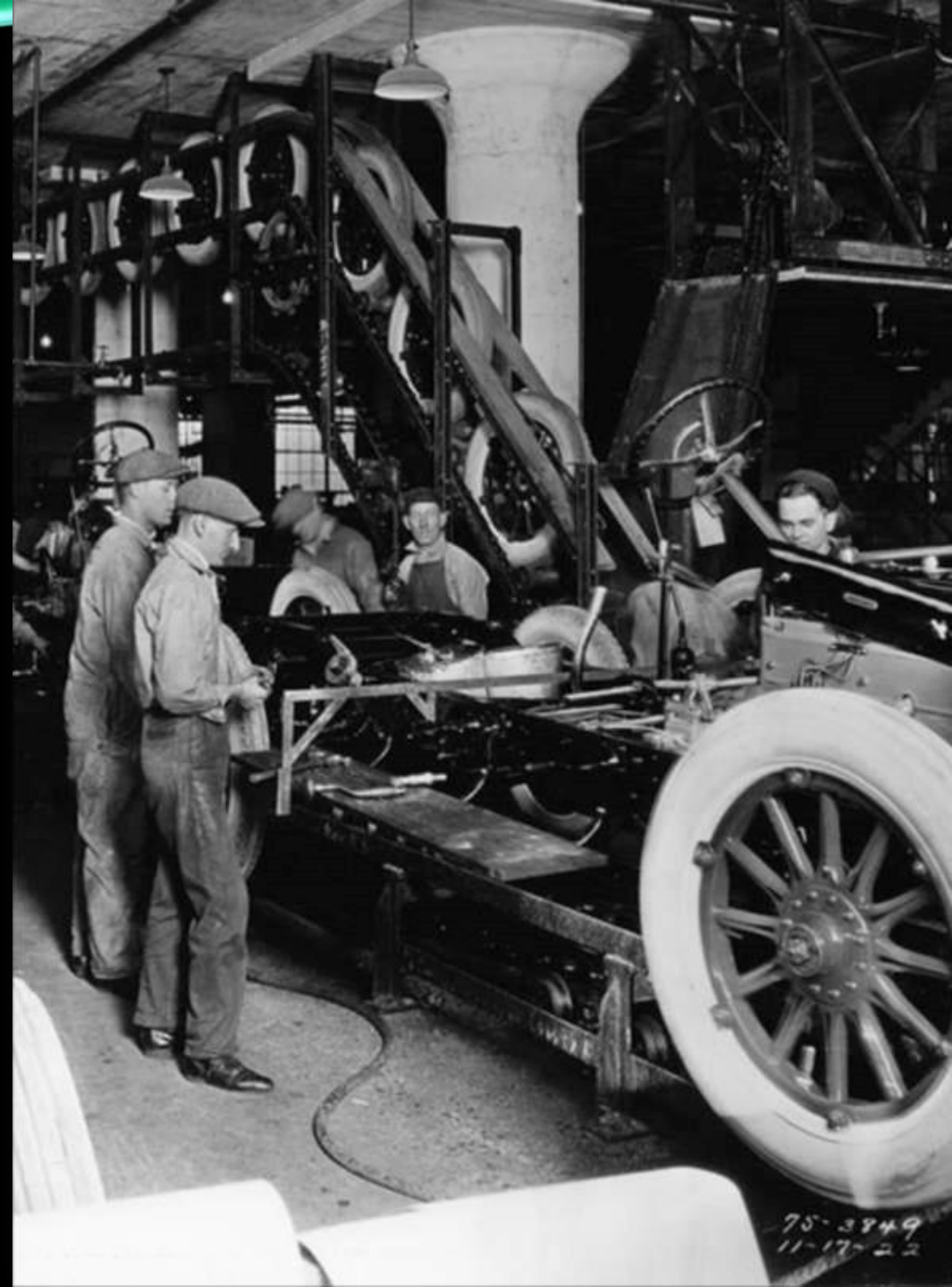
# WHAT DID WE DO?

Demo #1	Guiding Principal
We used Excel for data validation and to create the list.	We did not put the tool in front of the problem!
We used an Office 365 Group as our users' new digital home.	Our O365 Group and later in the demo, Power Automate will be the glue that binds our solution together.
We removed the clutter from the SPO site to give the users the easiest possible access to their tools.	We used a simplicity of design when creating the solution to decrease the delivery time and increase user adoption.



# ADD VALUE TO YOUR USERS THROUGH CENTRALIZATION AND AUTOMATION OF RESOURCES AND SOLUTIONS

- Understand business processes to find opportunities to add value
- Create a hub for teamwork by creating connected solutions
- Centralize in a place that will work for your users
- Demo #2





# WHAT DID WE DO?

## Demo #2

## Guiding Principal

Added new columns;  
Updated other columns;  
Created views and  
customized filtering.

Understood the business  
processes and found  
opportunities to add value,

Added Planner; added  
Learning Pathways.

We created a hub for  
teamwork by creating  
connected solutions.

Our digital home is central;  
not overwhelming; has the  
options our users need.

We centralized in a place  
that will work for your users.

# CONNECT USERS TO TECHNOLOGY BY ELIMINATING THEIR MUNDANE AND MANUAL TASKS

- Drive adoption through direct support
- Hook users with technology by making their working lives easier, it will drive adoption
- Document your wins and advertise them
- Demo #3



# WHAT DID WE DO?

## Demo #3

## Guiding Principal

Added Yammer group to provide direct support.

Drive adoption through direct support.

Power Automate to expire agreements & send email reminders 30 days out.

Hook user with technology by making their working lives easier, it will drive adoption.

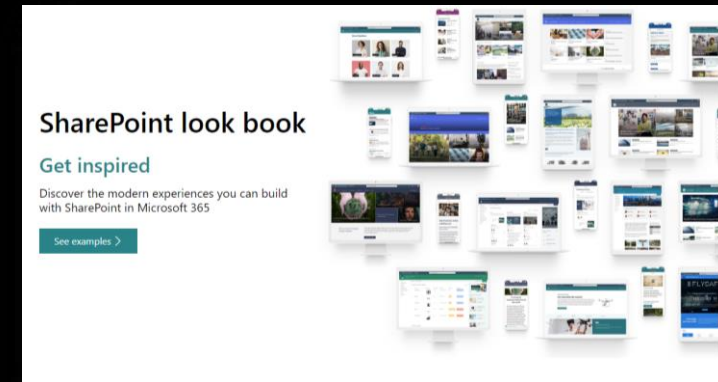
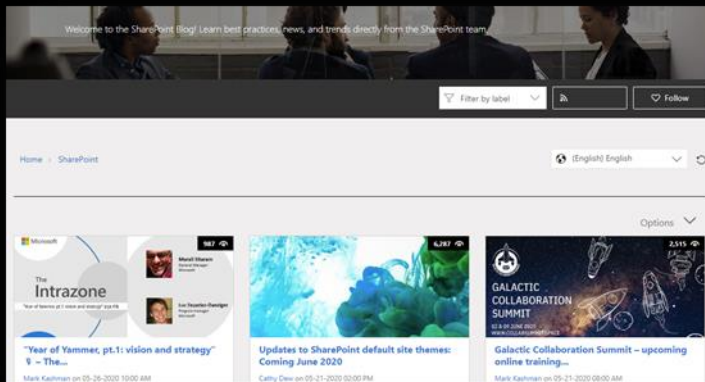
Added solution to our showcase.

Document your wins and advertise them.



# LEARN MORE

- Want to know more?
  - Visit the [SharePoint Blog](#) site
  - *Learn best practices, news, and trends directly from the SharePoint team.*
- Want to get inspired?
  - Visit the [SharePoint look book](#) site
  - *Discover the modern experiences you can build with SharePoint in Microsoft 365*



# GET INVOLVED

## Microsoft 365 Community Content

- Learn about Microsoft 365 from the community! All content is community generated.
- <https://github.com/MicrosoftDocs/microsoft-365-community>

**PnP M365**

**COMMUNITY DOCS**

# QUESTIONS?

Let's connect:

- [normyoung.ca](http://normyoung.ca)
- [linkedin.com/in/norm-young](https://www.linkedin.com/in/norm-young)
- [twitter.com/stormin\\_30](https://twitter.com/stormin_30)

Thanks for attending!